

Coorabell Hall - Hire Terms and Conditions

1. All hiring to be by signed Licence Agreement between Hirer and Coorabell Hall Association
2. A bond is payable to the Coorabell Hall Association prior to Hire, and will be refunded after verification that the Hall is cleaned, all rubbish removed and hall is in the same order as prior to hire.
3. The Hirer is liable for any damage, losses, repairs, breakages and other costs including (but not limited to) paintwork, walls, tables, chairs, kitchen appliances, crockery, cutlery, and additional cleaning (including the Hall grounds and parking area) if necessary. These will be paid from Hirer's bond – if the bond is exceeded then the Hirer will be liable for any costs additional to the deposit
4. **Facilities are provided by the Hall for wall hangings or decorations.** No nails, staples, paint, screws, tape, or glues are to be used. Blu tack or similar is not permitted.
5. **All decorations to be removed** completely – including tape and residue from floors.
6. **Noise levels must comply with the legal limits** (see below). Street doors to be closed while bands are playing. Amplification to be turned off before 11.50pm.
7. **Hall patrons are to leave quietly and promptly.** Event organisers must make at least one PA Announcement before 11.30pm (or before the last 'song') regarding the midnight noise curfew, encouraging patrons to respect the peace of the neighbourhood.
8. **Current COVID restrictions to be understood and complied with**
9. Windows and doors to be left shut and locked. Lights and water pump to be switched off.
10. **The Hall to be left clean, kitchen clean and floor mopped**, crockery put away, cupboards closed, refrigerators clean and left ON, toilets and floors mopped. Brooms, mops & supplies provided.
11. **All garbage to be removed from inside and outside the Hall. Bins are provided for collection. Removal is Hirer's responsibility.** All empty cans and bottles for recycling to be removed from the Hall, its grounds, and surrounding roadsides.
12. **The Hirer is responsible and indemnifies Coorabell Hall Association against any claims that arise from the hiring of the Hall by the Hirer.**
13. No alcohol is to be sold on the Hall premises unless license/permit has been obtained.
14. Drinking water to be supplied by the hirer. The hall is on tank water which is not suitable for drinking. A 2-stage filter is on one tap in the kitchen.
15. Due to Fire Regulations, **no incense or candles are permitted in the Hall, and no fires are permitted in the Hall or its grounds, or surroundings.** There are three fire extinguishers in the Hall, one by each entry/exit door. Please be aware that not all can be fixed to the wall, and so are easily stolen or misused. You are responsible for them and will be charged the costs of refilling or replacing them if necessary.
16. **Camping is not permitted in the Hall car park.**
17. Road safety signs provided must be used for night events (cnr Lofts Rd, and first power pole toward Mango Lane, 200m from the Hall). Road signs to be returned to Hall after events.
18. Use of crockery, cutlery and hall tables and chairs is included in the hire charges : 15 trestle tables and 100 stackable chairs are available.
19. Fees include power and water.

Hall Hire Fees

Half day (4hrs): \$200 Mon-Fri and \$300 Sat-Sun

Full Day (8hrs before 6pm): \$300 Mon-Fri and \$500 Sat-Sun

24 hour: \$600 Mon-Fri and \$750 Sat-Sun

Night Hire 6pm-midnight (with amplified music): \$300 Sun-Thurs, \$500 Fri/Sat

Bond is \$300 for events

Cleaning fees of \$150 will apply unless other arrangements are negotiated

Workshops, Classes, Regular repeat booking prices and nights without amplified music by negotiation

To confirm booking 50% of the hire fee and bond is due at time of booking with the 50% balance due 28 days prior.

Cancellations:

Up to 28 days prior to the event – bond and fees paid will be refunded.

Less than 28 days prior to the event – bond and fees paid will be forfeited unless the hall is successfully booked for that time. If the cancellation is due to Government Covid restrictions or natural disaster the booking may be postponed.

BANK DETAILS: Coorabell Hall Association BSB 062578 Account Number 00900442

A copy of the transfer receipt must be emailed to coorabellhall@gmail.com

Noise Limits

NSW regulations require that amplified music should not be able to be heard in a habitable room between Midnight and 8am on Friday, Saturday or any day before a public holiday, and 10pm and 8am on any other day. If noise levels are exceeded with resulting complaint, the Hall Association will have another long battle on its hands to keep the music happening at Coorabell Hall. We will deduct a complaint fee of \$200 and any associated costs from the bond. By signing the agreement to Hire the Hall and play amplified music you are agreeing to ensure observation of the Noise Limits and Noise Curfew.

If you cannot follow these rules, please don't hire Coorabell Hall

Our licence to operate states: "The noise level emitted from the premises shall not exceed the background noise level by more than 5dB from 7.00am until midnight and, and shall not exceed the background level from midnight until 7.00am. No correction for tonality is applied" (ie penetrating bass frequencies).

To sound engineers and desk operators: Following audio tests completed, the maximum recommended level in the Hall is about 97db. The prevailing wind direction and strength should be noted.

An external check during the event, on the road 150m either side of the hall, is recommended in order to gauge noise penetration to the neighbourhood, and levels adjusted accordingly.

Agreement

I/we have read the above Terms and Conditions and agree to abide by them. I/We understand that my/our bond may be forfeited in part, or in full, if any of these Terms and Conditions are breached.

Hirer Signature Date:

Print name, email address and contact number

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Where did you hear about Coorabell Hall?

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